



IAAS Level 2 Senior Accredited Caseworker

Location: Hybrid

Position: Part-time

About the Firm:

Biscoes Solicitors are an award-winning regional law firm based in Hampshire and Isle of Wight. We are a thriving firm with a rich history and are seeking an experienced, skilled and passionate Level 2 Legal Aid Accredited Advisor to join our accomplished Immigration team.

Biscoes Solicitors is a law firm that has experienced year-on-year growth despite the impacts of Brexit and Covid-19. This is an exciting opportunity for an Accredited Advisor to join our team and a fully supportive environment. Biscoes are also pleased to offer excellent opportunities for career progression. Biscoes maintains exceptionally high levels of quality assurance and are Lexcel, ISO & CQS accredited.

About the Candidate:

The ideal candidate will be an IAAS Level 2 accredited senior caseworker and/or solicitor, with at least 2 years' experience of advice on asylum, protection and related human rights claims. You should have and be able to demonstrate experience in publicly funded immigration work under a Legal Aid Agency Contract.

The successful candidate will report directly to the Head of the Immigration team and must have the following;

- Excellent grounding and knowledge of the full range of immigration and asylum issues that affect migrants, refugees and asylum seekers.
- Experience of having conduct of a caseload of applications and lower court cases in any of these categories: unaccompanied minors, appeals, fresh claims, human rights cases, deportation cases, victims of modern slavery or trafficking, Judicial Review and Immigration Rules based applications.
- Experience in First-Tier Tribunal and Upper Tribunal appeals.
- Prior experience in providing immigration and asylum advice under legal aid.
- Experience in achieving billing targets.
- Able to work both independently and under the supervision of a Supervising Solicitor.
- Have a keen eye for detail, proactive and demonstrate good judgment.
- Ability to work to deadlines and short timescales.
- DBS check.

The successful candidate will be an Accredited Level 2 Senior Advisor experienced in immigration and asylum procedures, with the ability to manage and run their own caseload, arrange their own appointments with the clients as well as be a proactive team member. The ideal candidate will also have the following attributes:

- enjoy working methodically and accurately to deadlines.
- strong and efficient admin and IT skills.
- excellent client care and communication skills.
- the ability to maintain excellent client relationships.

The Benefits

We are offering a competitive salary, flexible/hybrid working, a self-managed holiday policy, a healthcare cash back scheme (under which you can claim back the costs of routine prescriptions,



optical, dental and other expenses) a contributory pension scheme (4% each), referral incentives, Employee Assistance Programme, membership to a discount website for a host of supermarkets and high street retailers, English Heritage access and much more.